



**County Fire Department
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: April 21, 2020 - REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Charlie Norman, Fire Chief		PHONE: 559-802-9801		

SUBJECT: Approve a Capital Asset Purchase

REQUEST(S):

That the Board of Supervisors:

1. Approve a capital asset purchase of an Onan Quiet Diesel Generator for the Mobile Fire Command Bus, in an amount not to exceed \$15,000; and
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5th vote required).

SUMMARY:

County Fire is in the process of repurposing a mobile health clinic that was generously donated to the department by HHSA. The self-contained mobile unit will be utilized as a Mobile Fire Command Bus on complex and extended incidents throughout Tulare County. The Bus requires various upgrades and repairs and replacement of the unit's generator as it is more than ten years old. The cost to replace the generator is \$14,696.40; nonetheless it is essential as it will serve as the primary power source in remote locations for several hours. Funds to replace the generator were budgeted in the department's FY 2019/20 budget; however, the cost of the generator exceeds the Capital Asset threshold of \$5,000, and requires Board approval.

As mentioned, the Mobile Fire Command Bus will be used on complex and extended incidents. These incidents generally span large geographical areas, have multiple operational periods, and require extensive planning and logistical support. The Bus will allow personnel the ability to collaborate, plan, and establish a remote incident command post in the most difficult areas of Tulare County. At present, the

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Mobile Fire Command Bus will assist the department with managing the growing number of incidents from COVID-19, improving operational ability by providing an isolated environment where personnel can function out of the elements. The Bus will also decrease potential risk of exposure to personnel when managing large scale incidents involving hundreds of personnel and citizens.

The fire department is requesting authorization to obtain a purchase order to replace the existing generator on the Fire Command Bus. Once refurbished, the Bus will become a key resource in the planning, operational and logistical support for all types of major incidents that Tulare County Fire Department may face today and in the future.

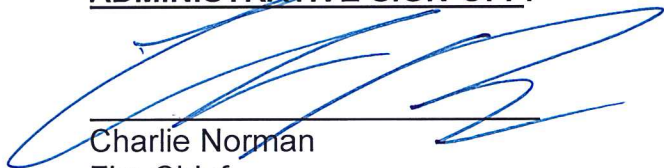
FISCAL IMPACT/FINANCING:

There is no additional cost to Tulare County to replace the generator as funds were budgeted in the department's FY 2019/20 budget. The cost of the generator shall not exceed \$15,000; the quote is for \$14,696.40 with a small contingency of \$303.60 for minor unforeseen costs. Staff is including an AUD308 merely to adjust appropriations from operational expenses to capital assets within its FY 2019/20 budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year Strategic Business Plan includes Safety and Security initiatives to provide for the safety and security of the public through coordinated emergency preparedness, response, recovery, and mitigation capabilities for both natural and man-made disasters.

ADMINISTRATIVE SIGN-OFF:



Charlie Norman
Fire Chief

cc: County Administrative Office

Attachment(s)
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE A CAPITAL)
ASSET PURCHASE) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

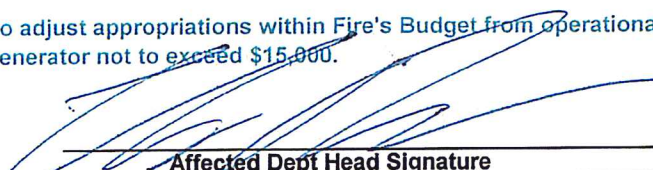
ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved a capital asset purchase of an Onan Quiet Diesel Generator for the Mobile Fire Command Bus, in an amount not to exceed \$15,000; and
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5th vote required).

County of Tulare — Auditor Controller Budget Adjustment Form

3:23 PM										
04/07/20							10/20		2020	
Date				Document ID Number			Accounting Period		Budget Fiscal Year	
				FIRE			NANCY RENOVATO		802-9804	
				Agency Name			Contact Person		Phone	
				Extension						
Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	013	245	245SSUP					2,484,883	2,469,883	(15,000)
C	013	245	245CAP					4,574,425	4,589,425	15,000
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	7,059,308	7,059,308	-
Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	013	245	245SSUP	2200	7066			580,461	565,461	(15,000)
C	013	245	245CAP	2100	8311			385,078	400,078	15,000
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ 965,539	\$ 965,539	\$ -
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)										
<p>To adjust appropriations within Fire's Budget from operational expenses to capital assets for the purchase of one vehicle generator not to exceed \$15,000.</p>										
 Affected Dept Head Signature						Other Affected Dept Head Signature				
Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved							Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor			
By: _____ Board of Supervisors Action: No. _____ Date: _____										
** Action Codes: A=Add, C=Change, D=Deactivate * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa										